

St. Tammany Parish Sewerage District No.1
Board Meeting Minutes March 4, 2021 (preliminary)
Teleconference (Covid-19 Emergency)

Board Attendance, on line:

Mike Franklin, Chairman..... PRESENT
David Talmage.....PRESENT
Jay Kahn, Treasurer.....PRESENT
Pete Lee PRESENT
Roger Kocken, SecretaryPRESENT

Others in Attendance, on line

Jeff Bertoniere, Curtis Environmental
David Curtis, Curtis Environmental

Item 1: Board Minutes

- The teleconference was called to order by Chairman Mike Franklin.

Item 2: Monthly Report from Curtis Environmental About Routine Issues

Jeff Beratoniere and board reviewed operational and maintenance Issues.

- February 9, new value for lift station #5 closed to 50% (based on number of turns of handle to open and close. (opened to 11 turns of the 20 total).
- Heavy rains blowers at lift station turned off on February 11 turned back on February 13. It was noted that there were no overflows at any of the manholes during the rain event an improvement seen from the Rehabilitation Project.
- February 22, both blowers were tripped out (second weekend in a row). PSI called and repaired, electrical system for the blowers appears to need some updating and repairs.
- February 28, PSI called to replace broken belts and check pumps at lift station #2. Final cost not available at this time.

Item 2: Dept Service Coverage Ratio

- Kathy Lacoste, the CPA for the Sewer Board, recalculate the Debt Service Ratio, based on end of preliminary 2019 finances and estimate final Rehabilitation Project cost to be 1.29 which is above the 1.25 threshold. required by the DEQ. The Board would like to wait to finalize the ratio after: 1) final cost are in for the project (actual spend close to \$1,300,000 versus \$1,500,000 authorized), anticipate in March 2021 and 2) the Sewer District's Finances and audit in May, 2021. There is still concern the Sewer District may have been out of compliance based on 2019 finances.

Item 3: Final drawing, inspection reports and other information from the Rehabilitation Project.

- The board has not received the requested document. The Board Secretary will contact Brian Buckel and make the request. (He was contacted February).

Item 4: Rehabilitation Project.

- Jon Simmons picked up the final acceptance letter in February.

Item 5: Paper storage for old records.

- The board will pull the documents from the file cabinet at the treatment plant and review these.
- The Board Secretary will contact the Water District to see if they have room to store the documents.

Item 6: Monthly Statements:

- The board did not review the financial statements, anticipate initial end of year statement in February. No reports were available at this time.
- The Board approved the February Board minutes.

Item 7: New Lift Station and I&I (inflow and infiltration) into sewer system:

- The new lift station is on line and running, the following issues were discussed:

- Board recommends testing various valve settings for lift station #5 to see which works best. $\frac{3}{4}$ open may be the next setting.

Item 8: Roto-Rooter Invoices

- Roto-Rooter sent some overdue and unpaid invoices to the District. After some discussion it was recommended that Roto-Rooter send the invoices to the District address and not to Curtis Environmental. The Jay Kahn will contact Kathleen to verify the procedure.

Item 9: State Required Documents

- Mike is working on Attestation Forms and Insurance Documents for the Board.

Item_10: Next Board Meeting Date

- The next teleconference for St. Tammany Sewerage District No.1 is scheduled for Thursday April 8, 2021, at 6 p.m. Zoom login details will be the same as for this month.

The Sewer Board Website is <https://sewerdistrict1.com/> Meeting minutes and agendas are being posted on the web site.

Roger Kocken, Board Secretary

St. Tammany Parish, Sewerage District No.1

March 6, 2021